TAMIL COMMUNITY CENTRE BOARD OF DIRECTORS MEETING MINUTES

December 11, 2023

Members Present: A. Arulsothy N. Rodrigo

J. Jeyakumar R. Santhirasegaramoorthy

K. Navaratnam D. Vigneswaran

S. Panchalingam

Members Absent: K. Saravanan

1. CALL TO ORDER/ROLL CALL

Nedra Rodrigo called the meeting of the TCC Board to order at 7:00pm taking place via Zoom.

2. APPROVAL OF MINUTES

Moved by Rodrigo Seconded by Vigneswaran

That the minutes of the December 4, 2023 TCC Board Meeting, be approved.

CARRIED

3. APPROVAL OF AGENDA

Moved by Arulsothy Seconded by Rodrigo

That the agenda for the December 11, 2023 TCC Board Meeting, be approved.

CARRIED

4. APPOINTMENT OF 'DIRECTOR OF OPERATIONS'

Moved by Rodrigo Seconded by Jeyakumar

That given the demands of this quickly moving project, the Board intends to hire 1 part/full-time staff to project manage the daily operations of the project.

That until the Board can hire an individual, that K. Navaratnam acts as the 'Director of Operations' to coordinate various operational workstreams as they overlap with the tasks/milestones of the project, user, and fundraising committees, thereby ensuring transparency and collaboration across the committees.

That Saturday mornings be used as working sessions.

CARRIED

5. ITEMS RELATED TO PROJECT MANAGEMENT

5.1 UPDATES FROM GOVERNANCE MEETING HELD SATURDAY, DECEMBER 9, 2023

5.2 ONGOING PROJECT MANAGEMENT TASKS

Board met with ICIP, MOI staff for an Introductory Meeting on Friday, December 8, 2023. Fund top-ups from the provincial government do not seem likely. As per the TCC Board's request, ICIP staff will confirm the potential of federal top-up. MOI suggested looking for alternative funds (as TCC is already doing).

Rationale for Lease Amendment to be submitted to City of Toronto on Tuesday, December 12, 2023.

Board to meet for an in-person kick-off meeting with architect, gh3, Wednesday, December 13, 2023.

- 6. OTHER
- 7. ADJOURNMENT

Moved by Seconded by