

**Expected to attend:**

Anushyan Arulsothy  
Deepiga Vigneswaran  
Jay Sinna Jeyakumar  
Nedra Rodrigo  
Ramanan Santhirasegarmoorthy  
Karthika Saravanan  
Santha Panchalingam

**Absent with Regrets:**

Dr. Vadivelu Santhakumar

1. Call to Order
2. Approval of Agenda

**MOTION      Moved: Rodrigo      Seconded: Jeyakumar**

**BE IT RESOLVED THAT the Agenda be approved as presented.**

3. Approval of Minutes

**MOTION      Moved: Jeyakumar      Seconded: Vigneswaran**

**BE IT RESOLVED THAT the minutes from October 3, 2023 be approved as presented.**

4. Committee Organization – Discuss methodologies, potential candidates from existing pool of resumes, and next steps.

- Project Committee – Deepiga Vigneswaran
- User Committee – Nedra Rodrigo, Karthika Saravanan
- Fundraising Committee – Santha Panchalingam
- Governance Committee – Anushyan Arulsothy, Jay Sinna Jeyakumar
- Communications Committee – Ramanan Santhirasegarmoorthy
  - Government relations: Anushyan Arulsothy

Next steps:

- Email all applicants thanking them for applying. Invite them to join the committees.
  - All board members responsible for their respective committees will shortlist potential applicants based on existing resumes and their expressions of interest. These lists will then be vetted by the Board prior to reaching out to potential and existing committee members.
5. Signing Authorities – Confirm next steps involved in updating the signing authorities.
    - Transfer of signing authorities will take place in the coming weeks (date to be scheduled)
  6. Data Room Document Review – Since receiving access to the TCC share drive, discuss next steps, and schedule follow-up meetings with: a) Siva Vimalachandran (for guidance and in case additional questions need to be confirmed); and b) with the Project Management Office.

## TCC Board of Directors Meeting Agenda October 10, 2023

- October 24, 2023: Invite Siva Vimalachandran to join us for this Board Meeting; all Board members to prepare any questions
- Week of October 30<sup>th</sup> onward: Schedule a time for entire Board to meet with PMO

### 7. Other

- First priority: resolve governance-related issues; create constitution for the organization. The Governance Committee in partnership with the Board of Directors will analyze the different membership structures *and* create a fair system which includes consultation with the community. Following Governance, it is in the interest of the Board to then move forward with Fundraising.
- Next meeting agenda items: 1) Consideration of committee applicants, 2) Follow-up with Siva Vimalachandran on TCC documents in share drive.

### 8. Adjournment

**MOTION**      **Moved: Arulsothy**                      **Seconded: Santhirasegaramoorthy**

**BE IT RESOLVED THAT the meeting be adjourned.**