

**TAMIL COMMUNITY CENTRE
BOARD OF DIRECTORS
MEETING AGENDA**

February 5, 2023

Members Present: A. Arulsothy N. Rodrigo
 K. Navaratnam K. Saravanan
 J. Jeyakumar R. Santhirasegaramoorthy
 S. Panchalingam D. Vigneswaran

Members Absent:

Guests: S. Kanapathipillai

1. CALL TO ORDER/ROLL CALL

2. APPROVAL OF MINUTES

**Moved by Rodrigo
Seconded by Jeyakumar**

That the minutes of the January 29, 2024 TCC Board Meeting, be approved.

CARRIED

3. APPROVAL OF AGENDA

**Moved by Saravanan
Seconded by Vigneswaran**

That the agenda for the February 5, 2024 TCC Board Meeting, be approved.

CARRIED

**4. APPROVAL OF VENDOR FOR UTILIZATION STUDY & FEASIBILITY ASSESSMENT
BY NOVITA**

**Moved by Rodrigo
Seconded by Vigneswaran**

That Novita be retained to conduct both a Truncated (Board-led) Utilization Study and a Feasibility Assessment (focusing on the Pro Forma (capex, opex) of the auditorium, thereby studying different options in terms of seating capacity and quality/type.

CARRIED

**5. APPROVAL OF BLUMBERGS PROFESSIONAL CORPORATION TO DRAFT
GOVERNANCE DOCUMENTS**

**Moved by Navaratnam
Seconded by Vigneswaran**

That Blumbergs Professional Corporation be retained as an additional legal counsel to the TCC to draft and serve all governance documents and by-laws.

CARRIED

6. ITEMS RELATED TO PROJECT MANAGEMENT

6.1 UPDATE TO STAKEHOLDER ENGAGEMENT FOR UTILIZATION STUDY & FEASIBILITY ASSESSMENT

6.2 UPDATING BANKING WITH NEW SIGNING AUTHORITIES

6.3 AGENDA FOR SATURDAY BOARD WORKING SESSION

6.4 ONE-PAGER FOR TAMILS GUIDE & CHAMBER OF COMMERCE

RECEIVED

7. OTHER

8. ADJOURNMENT

**Moved by Rodrigo
Seconded by Jeyakumar**