TAMIL COMMUNITY CENTRE
BOARD OF DIRECTORS
MEETING MINUTES

January 8, 2024

Members Present: A. Arulsothy   N. Rodrigo
                             S. Jeyakumar   R. Santhirasegaramoorthy
                             K. Navaratnam   D. Vigneswaran
                             S. Panchalingam

Members Absent: K. Saravanan

Guests: S. Kanapathipillai

1. CALL TO ORDER/ROLL CALL

2. APPROVAL OF MINUTES

Moved by Rodrigo
Seconded by Jeyakumar

That the minutes of the December 18, 2023 TCC Board Meeting, be approved.

3. APPROVAL OF AGENDA

Moved by Vigneswaran
Seconded by Rodrigo

That the agenda for the January 8, 2024 TCC Board Meeting, be approved.

4. RECAP OF PLANNED IMMEDIATE NEXT STEPS FOR Q1 2024

Moved by Vigneswaran
Seconded by Ramanan

That the Board unanimously agree that the Project Committee continue to work with gh3 to finalize a design and cost estimate within 10 weeks of signing an Additional Service Request Process, thus allowing the Board to eventually un-pause the project at the end of 10-week period;

That the Project Committee continue to be cost-efficient in completing this phase of the project (i.e., finalizing schematic designs inclusive of feasibility study) in a manner which competently sustain the scope and fees; and

That the Fundraising Committee provide a commitment (amount and milestone dates) of capital injection required to carry out this phase of the project for the next 3 months.

<u>**CARRIED**</u>

5. ITEMS RELATED TO PROJECT MANAGEMENT

5.1 LEGAL UPDATES

5.2 BANKING

5.3 SUMMER STUDENT JOBS

6. OTHER

TCC will participate in local initiatives including the Tamil Heritage Month and the Centre for Leadership and Innovation (CFLI) programs for students.

7. ADJOURNMENT

Moved by Jeyakumar
Seconded by Rodrigo