

TCC Board of Directors Meeting Agenda October 3, 2023

Expected to attend:

Anushyan Arulsothy
Deepiga Vigneswaran
Jay Sinna Jeyakumar
Karthika Saravanan
Nedra Rodrigo
Ramanan Santhirasegarmaoorthy
Santha Panchalingam

Absent with Regrets:

Dr. Vadivelu Santhakumar

Guests:

Siva Vimalachandran (Past Chairperson)

1. Call to Order
2. Approval of Interim-Chair

MOTION **Moved:** Santhirasegarmaoorthy **Seconded:** Panchalingam

BE IT RESOLVED THAT Nedra Rodrigo be appointed as interim Chair until the officers are elected.

Motion approved.

3. Approval of Agenda

MOTION **Moved:** Rodrigo **Seconded:** Jeyakumar

BE IT RESOLVED THAT the Agenda be approved as presented.

4. Approval of September 25th Minutes

MOTION **Moved:** Rodrigo **Seconded:** Panchalingam

BE IT RESOLVED THAT the minutes from September 25, 2023 be approved as presented.

5. Critical Board Processes Presentation (Presentation from Past Board Chair)
 - a) Meeting administration – agenda, minutes, notices, quorum, approvals
 - b) Accounting processes – invoices, approvals, payments, online banking, audit, Charity filings
 - c) ICIP Funding – Transfer Payment Agreement, Claims Submissions, Progress reports
 - d) Land Lease – extension of commencement date
 - e) Project Management Office processes – invoices, approvals, design, cashflow, meetings, reports
 - f) Standing Committees – project, user, governance, fundraising, communications/outreach
 - g) Fundraising Targets
 - h) Next steps
6. Election of Officers: Chairperson, Treasurer, and Secretary

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MOTION **Moved:** Santhirasegarmaoorthy **Seconded:** Jeyakumar

BE IT RESOLVED THAT Nedra Rodrigo be appointed as Chairperson/President, Karthika Saravanan be appointed as Treasurer and Deepiga Vigneswaran be appointed as Secretary for the TCC Board of Directors for the 2023-2024 Term.

7. Approval of Signing Authorities

MOTION **Moved:** Arulsothy **Seconded:** Santhirasegarmaoorthy

BE IT RESOLVED THAT Nedra Rodrigo, Karthika Saravanan, and Deepiga Vigneswaran be approved as signing authorities for the TCC with the power to bind the Corporation in banking arrangements, borrowing by the Corporation and other matters as required.

8. Post-AGM Discussion on Next Steps

- Share TCC drive with all new Board members
- Confirmation of setting Board meetings Tuesdays at 7pm
- Schedule a follow-up meeting to discuss committees

9. Adjournment

MOTION **Moved:** Santhirasegarmaoorthy **Seconded:** Arulsothy

BE IT RESOLVED THAT the meeting be adjourned.