

**Expected to attend:**

Siva Vimalachandran  
Keerthana Rang  
Nedra Rodrigo  
Dr. Santhakumar  
Dr. Lambotharan  
Anushyan Arulsothy  
Santha Panchalingam

**Absent with Regrets:**

Neethan Shan

1. Call to Order

2. Approval of Agenda

**MOTION**      **Moved: Vimalachandran**      **Seconded: Arulsothy**

**BE IT RESOLVED THAT the Agenda be approved as presented.**

**MOTION CARRIES.**

3. Approval of Minutes

**MOTION**      **Moved Vimalachandran**      **Seconded: Panchalingam**

**BE IT RESOLVED THAT the minutes from September 11, 2023 be approved as presented.**

**MOTION CARRIES.**

4. TCC Financial Audit – Period ending March 31 2023

*Audit is expected to be complete this week.*

5. Board Position Submissions

25 submissions were received for the Board positions.

Nomination committee members advised the Chair that unless the committee could shortlist from the submissions, that they felt the Board should conduct that process directly. Board discussed and decided to nominate all 25 submissions to the AGM. The Board will review submissions from now until the AGM, and select from the 25 to fill the 5 vacancies. The procedure will be approved at today's meeting.

Vimalachandran to share all resumes/cover letters of candidates to all Board of Directors so they can review in advance of the AGM.

6. AGM details/Nomination/Election Process Details

**Board members representing organizations that will need to re-confirm their appointments prior to AGM:**

Dr.Santhakumar  
Anushyan Arulsothy  
Santha Panchalingam

**Board Members not seeking re-election:**

Dr.Lambotharan  
Siva Vimalachandran

**Board Members seeking re-election:**

Keerthana Rang  
Nedra Rodrigo  
Neethan Shan

**MOTION**            **Moved: Vimalachandran**                            **Seconded: Arulsothy**

**BE IT RESOLVED THAT THE FOLLOWING PROCESS BE FOLLOWED AT THE AGM TO ELECT THE 5 BOARD POSITIONS:**

**1. Nomination Phase:**

- **Allow all 25 candidates to be nominated for the vacant positions.**
- **Ensure that the 3 current directors seeking re-election are also included as candidates in this phase.**

**2. Information Sharing:**

- **Share information about all candidates, including their qualifications, experience, and any relevant background, with the current 8 directors well in advance of the election.**

**3. Voter Eligibility:**

- **Confirm that the 8 current directors are eligible to vote according to the by-laws.**

**4. Secret Ballots:**

- **Conduct the voting using secret ballots to ensure confidentiality and fairness.**

**5. Voting Rounds:**

- **In the first round, each of the 8 current directors casts their vote for up to 5 candidates they believe are the most qualified for the vacant positions.**
- **Board members seeking re-election are permitted to vote for themselves**
- **Count the votes and identify the candidates with the highest number of votes.**
- **If there are any ties or if the top 5 candidates do not receive a clear majority of votes, proceed to a second round of voting.**

**6. Second Round (if necessary):**

- **In the second round, repeat the voting process, but only consider the candidates who did not get elected in the first round and the remaining candidates from the initial pool.**
- **Again, each of the 8 current directors can vote for up to 5 candidates.**
- **Count the votes and identify the additional candidates who receive the highest number of votes.**

**7. Subsequent Rounds (if necessary):**

- **Continue this process in subsequent rounds until 5 candidates have been selected for the vacant positions.**
- **In each round, consider only the candidates who were not elected in previous rounds and the remaining candidates from the initial pool.**

**8. Ratification:**

- **Once 5 candidates have been selected through the plurality of votes, present these candidates to the entire board for ratification.**
- **The board can then formally approve and ratify the selection of the 5 new directors for the upcoming term.**

**9. Announcement:**

- **Announce the elected directors to the organization and the public, ensuring transparency in the process.**

**10. Election of Officers (Chairperson, Secretary, Treasurer)**

- **As per TCC By-Laws, the Chairperson, Secretary and Treasurer will be elected by the directors at the first meeting of the newly elected Board by ordinary resolution.**

**Recorded Vote:**

*In favour:*

***Vimalachandran***

***Arulsothy***

***Panchalingam***

***Dr.Lambotharan***

***Rodrigo***

***Rang***

***Dr.Santhakumar***

*Against: 0*

*Abstain: 0*

*The Board discussed that the posting guidelines should be referenced when directors are deciding on candidates to elect.*

*Board discussed that in the best interests of fairness, each organization should only have one representative on the Board. The Chair will email all three organizations, asking them to re-confirm their representative based on the board job posting.*

7. Other

AGM Communications to go out on Friday September 22.

8. Adjournment

**MOTION Moved: Vimalachandran**

**Seconded: Rang**

**BE IT RESOLVED THAT the meeting be adjourned.**

**MOTION CARRIES.**