

Tamil Community Centre – Board of Directors - Minutes
July 11th 2022, 8:00pm – Virtual Meeting

Expected to attend:

Siva Vimalachandran
Keerthana Rang
Pamela Kethees
Nedra Rodrigo
Dr. Lambotharan

Absent with Regrets:

Vithu Ramachandran
Neethan Shan
Dr. Santhakumar

1. Call to Order
2. Approval of Agenda

MOTION Moved: Vimalachandran Seconded: Lambotharan

BE IT RESOLVED THAT the Agenda be approved as presented.

MOTION CARRIES.

3. Approval of Minutes

MOTION Moved: Vimalachandran Seconded: Kethees

BE IT RESOLVED THAT the minutes from June 27, 2022 be approved as presented.

MOTION CARRIES.

4. Project Management Office Update

- a) Procurement of Prime Consultant (Architect) Update

Milestone	Date
RFP Issued	July 6, 2022
Deadline for Questions	July 22, 2022, before 4:00 pm
Deadline for Issuing Addenda	July 27, 2022
RFP Submission Deadline	August 5, 2022, before 4:00 pm
Notification of Award (target)	August 19, 2022
Negotiation period	5 business days
Commencement	August

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Milestone	Date
of Services (target)	29, 2022

b) Claims Report

The Ministry has requested additional information to process Claims Submission #1. Updated information was submitted as per their request.

Claims reports will be submitted quarterly as per the Ministry's request.

5. Accounting Firm Update

We received the first donation from The Baskar Family Foundation of \$25,000. The total donation pledge is \$100,000.

6. Committee Call-out Update and Evaluations

7. Seed Sponsorship Fundraising Update

a) Next steps

Seed sponsorship deadline is amended to August 1, 2022.

8. Fundraising Committee Strategic Plan Draft

Please refer to supporting document for comment and review.

MOTION **Moved: Rodrigo** **Seconded: Lambotharan**

BE IT RESOLVED THAT the strategic fundraising plan be approved as presented for further refinement.

MOTION CARRIES.

9. Other

10. Adjournment

MOTION **Moved: Kethees** **Seconded: Rang**

BE IT RESOLVED THAT the meeting be adjourned.

MOTION CARRIES.