

**TAMIL COMMUNITY CENTRE  
BOARD OF DIRECTORS  
MEETING AGENDA**

**February 5, 2024**

Members Present: A. Arulsothy N. Rodrigo  
K. Navaratnam K. Saravanan  
J. Jeyakumar R. Santhirasegaramoorthy  
S. Panchalingam D. Vigneswaran

Members Absent:

Guests: S. Kanapathipillai

**1. CALL TO ORDER/ROLL CALL**

**2. APPROVAL OF MINUTES**

**Moved by Rodrigo  
Seconded by Jeyakumar**

*That the minutes of the January 29, 2024 TCC Board Meeting, be approved. **CARRIED***

**3. APPROVAL OF AGENDA**

**Moved by Saravanan  
Seconded by Vigneswaran**

*That the agenda for the February 5, 2024 TCC Board Meeting, be approved. **CARRIED***

**4. APPROVAL OF VENDOR FOR UTILIZATION STUDY & FEASIBILITY ASSESSMENT  
BY NOVITA**

**Moved by Rodrigo  
Seconded by Vigneswaran**

*That Novita be retained to conduct both a Truncated (Board-led) Utilization Study and a Feasibility Assessment (focusing on the Pro Forma (capex, opex) of the auditorium, thereby studying different options in terms of seating capacity and quality/type.*

**CARRIED**

**5. APPROVAL OF BLUMBERGS PROFESSIONAL CORPORATION TO DRAFT  
GOVERNANCE DOCUMENTS**

**Moved by Navaratnam  
Seconded by Vigneswaran**

*That Blumbergs Professional Corporation be retained as an additional legal counsel to the TCC to draft and serve all governance documents and by-laws.*

**CARRIED**

**6. ITEMS RELATED TO PROJECT MANAGEMENT**

**6.1 UPDATE TO STAKEHOLDER ENGAGEMENT FOR UTILIZATION STUDY & FEASIBILITY ASSESSMENT**

**6.2 UPDATING BANKING WITH NEW SIGNING AUTHORITIES**

**6.3 AGENDA FOR SATURDAY BOARD WORKING SESSION**

**6.4 ONE-PAGER FOR TAMILS GUIDE & CHAMBER OF COMMERCE RECEIVED**

**7. OTHER**

**8. ADJOURNMENT**

**Moved by Rodrigo**

**Seconded by Jeyakumar**